

UNOFFICIAL MINUTES- SUBJECT TO CORRECTIONS
LYON COUNTY BOARD OF COMMISSIONERS
LYON COUNTY GOVERNMENT CENTER, MARSHALL, MN
February 15, 2011

9:00 a.m. Meeting was called to order by Chairman Fenske. Members present: Fenske, Ritter, Goodenow, Stensrud, Anderson, County Administrator Stomberg, Attorney Maes, County Auditor/Treasurer Van Overbeke.

Pledge of Allegiance to the Flag

Approve Agenda

Stomberg – If we could pull number 6 the wetland credits. Goodenow moved, seconded by Ritter to approve the agenda. All voted in favor.

Identify any Conflict of Interest

No conflict of interests identified.

	Per Diems	Expenses
Fenske	\$50.00	-----
Ritter	\$200.00	-----
Stensrud	\$50.00	\$28.56
Goodenow	\$300.00	-----
Anderson	\$330.00	\$259.46

Consent Agenda:

1. Approve Minutes from February 1, 2011
2. Approve Commissioner Warrants 123811-123914 in the amount of \$633,526.35 dated 2/15/11.
3. Approve Auditor Warrants 123746-123753 in the amount of \$141,368.34 dated 2/9/11 and 123754-123798 in the amount of \$458,241.71 dated 2/10/11.
4. Approve Per Diems & Expenses
5. Revision of Fee Schedule for Public Works Services in 2011
6. Sale of wetland credits

Anderson – I would like to pull 1 and 5. Goodenow moved, seconded by Ritter to approve 2-4. All voted in favor. Anderson requested adding what discussion is about in the minutes. Anderson moved, seconded by Goodenow to approve the minutes. All voted in favor.

Public Works Fee Schedule

Anderson – When we switched to the \$100 load with delivery the delivery was for the ability to get it out right away. We are still going to have to schedule someone to be there. Discussion on delivery versus pick up and warming house deposit. Stensrud moved, seconded by Anderson to go to \$75 per cord and pick up only. All voted in favor.

Small Business Development Center Annual Report

Liz Struve gave the small business development center annual report.

Community Development Block Grant

Stomberg – Part of the grant the grant funds would go through the feds, the state and then the county. We would be fiscal officers. Discussion on billing and block grant. Goodenow moved, seconded by Stensrud to continue to participate in the community development block grant program. All voted in favor.

Fenske set a public hearing for 9:30 a.m. on March 15, 2011.

CVSO Enhancement Grant Program

Terry Wing – In October of 2010, we had a discussion on the CVSO grant program. One was funding for a vehicle. Second an outreach grant that was requested to host an outreach grant in Lyon County. We did receive word they are offering two grants. One for the transportation service in the amount of \$50,000 and one for the outreach event for \$10,000. Discussion on purchasing a cost of program, type of vehicle to be purchased, handicap accessibility, route and travel pay benefit. Stomberg – Do you have an estimated timeline? Wing – Within the next three months I would like to launch the county veteran’s transportation program. Fenske – It sounds like a really good service to provide. Stensrud – I think it is a very good program. Ritter moved, seconded by Anderson to approve the \$50,000 grant for the vehicle and authorize the Chair to sign the resolution. All voted in favor. (Resolution 01-11 on file in the County Administrator’s Office)

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Wing – The second grant in the amount of \$10,000 is for the Veteran's Service Office to conduct an outreach event. Discussion on kick-off event. Stensrud moved, seconded by Goodenow to approve the \$10,000 grant for the kick-off event and authorize the Chair to sign the resolution. All voted in favor. (Resolution 02-11 on file in the County Administrator's Office).

Human Resources Director

Anderson moved, seconded by Goodenow to hire Aurora Heard as the human resources director at an annual salary of \$45,628 with an effective date of February 15, 2011. Fenske – Discussion? Anderson – For us the perception is, it is one thing you guys have all known and I learned it a lot more at the AMC meeting. We are always going to be under the perception of how we do things and we need to keep that in mind and be as transparent as we can be. Fenske – The things we need to do in hiring and handling employee related problems that it is a necessary position. Goodenow – It is an example of why we need the position. Anderson – We have been gearing toward it. It was discussed at a retreat that this was something that needed to happen and that has probably been five years ago or better. I do think that once we get to this point one of the items I heard is we are going to have a big turnover. Creating the human resources position I don't think is a major step for that. I think we need to sit down as another group and discuss all this. The best way to do that is if we are looking at a big turnover of people those people need to help us get through it. Goodenow – I think the assumption needs to be it is we are not going to just fill who is leaving. Fenske – Any other discussion? All voted in favor.

Anderson – Can we discuss the salary, I have a couple questions. There were some things in there I am uncomfortable with. One was being a member of the labor relations board. My thought is on a human resource person that this person is going to be so busy just gathering information that sitting in on that is not a good thing to have her do. Anderson- The other one that I have, I don't think this is a supervisory position. Discussion on supervision, payroll, and scheduling a strategic planning session.

Mechanic Position

Stomberg – This is a lateral transfer of a heavy equipment operator in the Minneota shop to the mechanic position out of the Marshall shop. The position was advertised internally. Anderson moved, seconded by Stensrud to laterally transfer Doug Andries from Heavy Equipment Operator to Mechanic effective February 15, 2011. Goodenow – There was somewhat flexibility put into the job description. He is not 100% mechanic he can do something else. All voted in favor.

Passport Discussion

Discussion on passport's being done in the Sheriff's Office and on cross-training employees.

Insurance Committee

Fenske appointed Rick Anderson and Steve Ritter to the insurance committee.

Minnesota River Board

Stomberg – There are two meetings that we can send someone to attend. The other item is are we truly in favor of withdrawing from the organization? Discussion on membership in the Minnesota River Board. Consensus to bring a resolution at next meeting.

10:26 a.m. Meeting Recessed

10:37 a.m. Meeting Called Back to Order

Discussion on snow plowing

Kanwar – We had more snow this year than last year. We dealt with some other problems. Discussion on other resources to help with snow removal. Stensrud – On county road 5 only one lane was open for six days. Discussion on blowing out around stop signs. Kanwar – It goes to how do we want to handle our peak time? Goodenow – I think we could have a list of substitutes. There are more flexibilities. Discussed internal resources to assist with snow plowing.

Flood briefing

Lucas Youngsma, Minnesota DNR, and Tammy VanOverbeke discussed flood preparation and working with communities to help them prepare.

Anderson moved, seconded by Stensrud to purchase the necessary sandbags for flood mitigation to be available at cost for citizens of Lyon County. Fenske – Necessary meaning whatever is required. All voted in favor.

Commissioners Business

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Reviewed Meeting Schedule

Commissioners Reports

Goodenow reported on Plum Creek, Extension, and Library Board.

Ritter reported on Airport Zoning, Soil and Water, and Western Mental Health.

Anderson reported on RC & D, Regional Radio Board, AMC Legislative Conference, and Redistricting Hearing.

Fenske reported on Regional Amateur Sports Commission.

11:29 a.m. Ritter moved, seconded by Anderson to adjourn.

Robert Fenske, Chairman

Attest: Loren Stomberg
Lyon County Administrator