

9:00- Meeting was called to order by Chairman Fenske. Members present: Stensrud, Goodenow, Fenske, Ritter, Anderson, County Administrator Stomberg, Auditor/Treasurer Van Overbeke, and County Attorney Maes.

Pledge of Allegiance to the Flag

Approve Agenda

Stomberg – There will be two additions to the agenda. The first addition is the resignations from Mike Blum and Doug Swenson from the Highway Dept. The second addition is to designate two commissioners to attend and sign on the Library Building closing on July 10th. Stensrud moved, seconded by Ritter to approve the Agenda with additions. All voted in favor.

Identify any Conflict of Interest

Ritter will abstain from voting on Recycling contract.

Present Per Diems and Expenses

	Per Diems	Mileage
Fenske	\$ 100.00	\$
Goodenow	\$ 100.00	\$ 38.85
Anderson	\$ 150.00	\$ 92.13
Ritter	\$ 90.00	\$ 314.81
Stensrud	\$ 50.00	\$ 47.73

Consent Agenda:

1. Approve Minutes from June 19, 2012
2. Approve Commissioner Warrants 129805-129892 in the amount of \$95,253.06 dated 07/04/12
3. Approve Auditor Warrants 129707-129737 in the amount of \$1,489,468.75 dated 06/21/12, Warrants 129738-129781 in the amount of \$6,767,199.40 dated 06/21/12, Warrants 129782-129793 in the amount of \$159,656.48 dated 06/28/12.
4. Approve Per Diems & Expenses
5. Addition to Accounting Policy and Procedures Manual regarding the driver's license daily reports.
6. Amend Contract with CPU I
7. Authorize Board Chair to sign contract with MNDOT
8. Ratify job offer for DL/Elections Clerk for Colleen Louwagie at Labor Grade 8 at \$11.04/hr. Employment began June 25th, 2012.
9. Ratify job offer for summer help for Shawn Tykwinski for a vacant summer position at \$8.75/hr. Employment began June 27th, 2012.

Anderson, I'd like to pull number 6 and 7 for discussion. Goodenow moved, seconded by Stensrud to approve consent agenda items 1-5, and 8 & 9. All voted in favor.

6. Amend Contract with CPU I

On August 18, 2009 the board Chairman signed an addendum to agreement with Computer Professionals Unlimited Inc, (CPU I) through December 31, 2015. CPU I is requesting counties to sign an amendment extending the contract until December 31, 2018. Discussion- Anderson: why the extension? Auditor/Treasurer Van Overbeke stated it was to hire additional staff. Anderson: they should have hired staff to begin with, why don't we look for quotes after 7 years? We have options. Goodenow: we would have to change systems. Stomberg: we can go out for bids, but feel it is the best out there. Maybe this is a question for the budget discussion.

Anderson moved to amend contract with CPU I, seconded by Ritter. All voted in favor.

7. Authorize Board Chair to sign contract with MNDOT

MNDOT has applied for a safety grant to improve safety at the intersection of Trunk Highway 23 and County State Aid Highway 30. This contract will provide electrical energy for the new Highway Lighting System at the intersection of TH 23 and CSAH 30. If grant is approved MNDOT will install this warning system and the County will pay monthly utility bills and share maintenance cost. Discussion – Anderson: where on Hwy 23 does the sign go? We are responsible for maintenance and power on the lights. I don't see the need for the board we have on CR 7. Goodenow moved that the contract with MNDOT be tabled this until more information is available, seconded by Anderson. All voted in favor.

Resolutions/Contacts

The recycling contract is with the Southwest Sanitation for weekly single sort recycling from Jan. 2, 2013 - Dec. 31, 2017. The Board is asked to consider signing the Recycling Contract. Discussion regarding the affect on Minneota and the MCIT insurance coverage and liability. Stomberg: I suggest we wait until we this is discussed with MCIT and the Minneota board.

Goodenow moved to table this until July 17th meeting after input from the City of Minneota and discussing with MCIT, seconded by Stensrud.
 Goodenow, Stensrud, Anderson, and Fenske voted in favor with Ritter abstaining from the vote.
 Motion carried.

State Parks and Trails Legacy Resolution

The 2009 and 2011 state Parks and Trails Legacy plans have resulted in underfunding the parks and trails in Greater Minnesota. The Legacy Act has resulted in Greater Minnesota to be charged by both the public and state plan to build the highest quality statewide regional projects possible. Currently, the legacy funding splits are at 43% metro, 37% DNR and 20% for the remaining 80 non-metro counties. This resolution states that Lyon County believes Greater Minnesota percentage of Legacy funding should increase to a level more equal to those of the metro area and DNR. Anderson: I will attend a meeting in New Ulm next week to follow this further; the Legislature handles the splits on the legacy funds. Ritter: this will go to legislators to endorse; Anderson will move this on to the legislature to approve.
 Anderson moved to authorize the Board sign the resolution, seconded by Goodenow. All voted in favor.

Accept Low Bid for Disc Mower for Highway Department

Bids:

Dealer	Equipment	Price	Trade-in	Tax – 6.85%	Total	Explanations
Titan Machinery	New Holland H6740 7'8"	\$8,900.00		\$611.88	\$9,511.88	Tax not included on quote form
Tracy Equipment	JD 265 Disk Mower six disks	\$9,500.00		\$653.13	\$10,153.13	
Schuneman Equipment	JD 265 Disk Mower six disks	\$9,750.00	\$3,000.00	\$464.06	\$7,214.06	Tax not included on quote form
Schuneman Equipment	JD 265 Disk Mower six disks	\$9,506.00		\$653.54	\$10,159.54	Tax not included on quote form

The current disk mower needs repair with estimated costs at \$3,600.00. The mower being looked at has a three year warranty. Jim Thomasson from the Highway Department requests to replace current mower with a New Holland H6740 7'8" from Titan Machinery for a total cost of \$9,511.88. It will work for both slanted ditches and flat areas. The old mower can be parted out to County Landfill.

Stensrud moved to purchase the New Holland H6740 7'8" from Titan Machinery for a total of \$9,511.88. Ritter seconded with agreement that the old one is going to County Landfill for parts. All voted in favor.

Stensrud then moved to move the 2011 Truck Insurance Settlement offer up on Agenda, seconded by Goodenow. All voted in favor.

Insurance Settlement

At the June 19th meeting the board rejected the MCIT settlement offer of \$105,000 for the truck. MCIT went back to the adjuster who received updated dealer quotes which resulted in MCIT increasing the settlement offer to \$120,000.

The Board is asked to consider the insurance settlement offer of \$120,000 for the 2011 truck destroyed in the Cottonwood Fire. A third party has indicated \$132,000 in another offer.
 Discussion - Stensrud: I feel even the \$132,000 is too low. This is a 2011 International with only 31,000 miles. I don't know if this is what a dealer sells this for, or replacement value. Fenske: how do we get this figure? Ritter: can we request another adjuster to look at this? Stomberg: if I negotiate with MCIT for \$132,000, is that acceptable? Ritter: I think we should request another adjuster to look at this and get another appraisal.

Goodenow moved the Board will reject the \$120,000 offer from MCIT and give Stomberg approval to pursue additional pricing on truck value, seconded by Stensrud. All voted in favor

Todd Hammer

Request to set a specific Public Hearing time on August 21st for a recommendation of levies to be on the County and Judicial Ditches for the 2013 taxes. Chair Fenske set times at 1:30pm for county ditches and 2:00pm for judicial ditches. Hammer then gave an update on County and Judicial Ditch projects.

John Biren

Coon Creek Township has requested to post a reduced speed limit for truck traffic on 210th St. This lies between CSAH 15 and CSAH 13 and is a major haul road for gravel/hot mix trucks. Commissioners have been receiving complaints from residents utilizing the road. Coon Creek township feels slowing the truck traffic down will extend the treatments of calcium chloride and road maintenance. Lori Grant, 210th Street resident and Coon Creek Township Clerk, and John Kerr, the Township Chair were in attendance. 210th Street is a three mile road I between CSAH 15 and CSAH 13 with five gravel pits. The calcium chloride isn't holding up with the amount of truck traffic. The Board discussed the process in which to best slow traffic on the road.

Goodenow moved to authorize a letter of support for a reduced speed on this road, seconded by Anderson. All voted in favor.

Goodenow moved if speed reduction is approved then the Highway Department will install appropriate speed signs, seconded by Stensrud. All voted in favor. Ritter thanked the township for their understanding and willingness to work with the Board regarding this matter.

In addition, Biren requested to get quotes from three dealers for a ½ ton, single cab, 4 wheel drive truck. Minimum mileage would be 18 mph, a 2007 model or newer with 50,000 miles or less. Mileage can be allocated for ditch inspection when truck is out on road, because it may be used for ditch inspections as well as P&Z work. Stomberg: can we look at fleet vehicle? It should be a compatible price. Ritter: I want to see the used pricing options. Biren will get quotes.

10:14-10:25 Meeting Recessed

10:28 Meeting called back to order.

Paul Henriksen

Approve the \$4,501.00 quote from Lanoue's Paintin' Place for the sale of Environmental Department 2006 Chevrolet truck.

Anderson moved to accept the \$4,501.00 quote from Lanoue's Paintin' Place, seconded by Ritter. All voted in favor.

Consider Temporary Assignment

Lyon County typically contracts with an outside firm during election years for temporary help. During the interview process to replace the DL/Elections Clerk, Ms. Jodi Merritt was the second choice. Staff recommends extending a limited term employment offer for July 5, 2012 to December 31, 2012 at \$11.04 per hour at 30 hours per week. Employment will end December 31, 2012. Cost for this proposal is approximately \$9,000 which would be offset in part by not going to a temporary employment service as has been done in the past. This offer has been discussed with Jodi and she has agreed to the offer. The Board is asked to authorize a second DL/Elections clerk through the end of 2012 and ratify the conditional job offer to Jodi Merritt at a rate of \$11.04 per hour. This will be a temporary limited term employee. Auditor/Treasurer Van Overbeke requested the job begin on July 9th instead of the July 5th date.

Ritter moved that the Board authorize the temporary DL/Elections clerk hire from July 9th to December 31st, seconded by Stensrud. All voted in favor.

Recorder's Office – Sr. Clerk position

Additional staffing is requested to meet the required document turnaround times. This request is not budgeted for 2012 but would be financed through the dedicated recorder's fund. Cost to the fund is estimated at \$21,000 for the remainder for 2012. Paygrade 10 starting at \$12.60/hr. The Board is asked to consider authorizing to advertise, interview, conditionally offer the job to fill a full time Sr. Clerk position in the Recorder's office.

Anderson moved the Board authorize to advertise, interview and hire a full time Sr. Clerk position in the Recorder's office, seconded by Stensrud. All voted in favor. Ritter requested the minutes reflect the position is being filled to meet the required document turnaround time. Motion carried.

Public Works Resignations/Retirements

Mike Blum, Senior Engineering Technician, will retire on July 20, 2012. Doug Swenson, General Equipment Operator, will retire on August 3, 2012.

Goodenow moved to accept resignations from Mike Blum and Doug Swenson, seconded by Ritter. All voted in favor.

Library Closing:

Stomberg requested an official motion to approve sale/ closing of the Library Building with two designated to sign and attend the closing.

Stensrud motioned to approve the Board Chair and Administrator to attend the July 10th closing and authorize them to sign all documents related to the closing, seconded by Ritter. All voted in favor.

2013 Budget

The Board is asked to give direction to staff on the expectations of the 2013 budget.

Discussion - Ritter: I recommend we get a preliminary budget from the Department Heads and meet in August. Stomberg: we can have a preliminary budget for the first meeting in August, then schedule with the regular meeting on Sept. 4th to approve the 2013 budget. The budget must be approved by September 15th. Schedule will be as follows:

- **August 7: Regular Commissioner Meeting**
 - Appropriations review/presentations
- **August 21: Regular Commissioner Meeting**
 - First budget presentation
- **Tuesday, August 28 at 9:00: Special budget meeting**
- **September 4: Regular Meeting - September 11 (alternate)**
 - Adopt preliminary levy

Upcoming Budget issues: Soil and Water, Law Enforcement, Assessing office, major capital items, phone system, car pool vehicles, building projects, soil/water districts, and insurance fees/options on vehicles.

Review Meeting Schedule

July 17th is next regular meeting.

Commissioners Report

Chair Fenske: Next Tuesday: Western Transit groundbreaking. Bid addition for freezer/cooler for food shelf. 12:15pm and are serving lunch as a fundraiser.

Commissioner Anderson:

Radio board has worked out issues in LE. Grant received for counties for logging. SPHPA, Mary Fisher has applied for diabetes grant, Martin, Watonwan and Faribault are interested in joining. Several companies have been interviewed to provide service regarding medical providers. This will be a joint powers agreement.

Commissioner Stensrud gave an update on the Soil & Water agreement and Western Mental Health.

Commissioner Goodenow gave an update on the Plum Creek Regional Library service.

Commissioner Ritter gave an update on the Rural Energy Board. Last Thursday the Pipestone Board voted 3-2 to join SWHHS.

Ritter motioned to adjourn, seconded by Fenske. All voted in favor.

11:20 a.m. Meeting Adjourned

Warrants Approved On 7/03/2012 For Payment
6/21/2012

<u>Vendor Name</u>	<u>Amount</u>
HEALTH PARTNERS	\$ 4,123.22
KRUSE BUICK GMC, INC	25,529.03
LYON COUNTY	93,725.43
MARSHALL AREA CHAMBER OF COMMERCE	5,000.00
MC LAUGHLIN & SCHULZ, INC	232,688.66
MEDICA	2,040.00
R & G CONSTRUCTION INC	1,009,648.26
SECURE BENEFITS SYSTEMS	5,497.24
SW WC SERVICE COOPERATIVES	103,859.00

UNOFFICIAL MINUTES-SUBJECT TO CORRECTIONS
 LYON COUNTY BOARD OF COMMISSIONERS
 LYON COUNTY GOVERNMENT CENTER, MARSHALL, MN
 July 3, 2012

22 Payments less than 2000	<u>7,357.91</u>
Final Total:	\$ <u><u>1,489,468.75</u></u>

WARRANTS FOR PUBLICATION

Warrants Approved On 7/03/2012 For Payment
 6/21/2012

<u>Vendor Name</u>	<u>Amount</u>
CITY OF BALATON	\$ 120,717.01
CITY OF COTTONWOOD	317,627.86
CITY OF FLORENCE	6,939.35
CITY OF GARVIN	28,804.03
CITY OF GHENT	92,149.75
CITY OF LYND	60,966.50
CITY OF MARSHALL	3,126,991.90
CITY OF MINNEOTA	292,980.62
CITY OF RUSSELL	46,715.61
CITY OF TAUNTON	20,584.22
CITY OF TRACY	533,266.11
LINCOLN-PIPESTONE RURAL WATER	166,699.45
RED ROCK RURAL WATER	13,230.16
REGION 8 DEVELOPMENT	27,796.15
SCHOOL DISTRICT 2167 TREASURER	6,823.06
SCHOOL DISTRICT 2902 TREASURER	7,116.32
SCHOOL DISTRICT 2904 TREASURER	15,826.11
SCHOOL DISTRICT 413 TREASURER	53,082.06
SCHOOL DISTRICT 414 TREASURER	12,959.02
SCHOOL DISTRICT 415 TREASURER	3,673.04
SWHHS	1,185,775.23
TOWNSHIP OF AMIRET	23,013.45
TOWNSHIP OF CLIFTON	30,165.19
TOWNSHIP OF COON CREEK	37,721.28
TOWNSHIP OF CUSTER	34,668.28
TOWNSHIP OF EIDSVOLD	26,760.43
TOWNSHIP OF FAIRVIEW	30,206.02
TOWNSHIP OF GRANDVIEW	29,943.14
TOWNSHIP OF ISLAND LAKE	33,986.45
TOWNSHIP OF LAKE MARSHALL	37,988.35
TOWNSHIP OF LUCAS	36,659.93
TOWNSHIP OF LYND	24,526.73
TOWNSHIP OF LYONS	21,353.78
TOWNSHIP OF MONROE	44,781.75
TOWNSHIP OF NORDLAND	26,844.67
TOWNSHIP OF ROCK LAKE	37,371.50
TOWNSHIP OF SHELBURNE	21,391.00
TOWNSHIP OF SODUS	27,678.56
TOWNSHIP OF STANLEY	26,650.11
TOWNSHIP OF VALLERS	26,222.97
TOWNSHIP OF WESTERHEIM	23,240.22
YELLOW MEDICINE RIVER WATERSHED	23,586.42
2 Payments less than 2000	<u>1,715.61</u>
Final Total:	\$ <u><u>6,767,199.40</u></u>

Warrants Approved On 7/03/2012 For Payment
 6/28/2012

<u>Vendor Name</u>	<u>Amount</u>
SWHHS	\$ 2,085.85
U S BANK	151,296.25
10 Payments less than 2000	<u>6,274.38</u>
Final Total:	\$ <u><u>159,656.48</u></u>

UNOFFICIAL MINUTES-SUBJECT TO CORRECTIONS
LYON COUNTY BOARD OF COMMISSIONERS
LYON COUNTY GOVERNMENT CENTER, MARSHALL, MN
July 3, 2012

Warrants Approved On 7/03/2012 For Payment
7/04/2012

<u>Vendor Name</u>		<u>Amount</u>
BALATON PUBLISHING COMPANY	\$	2,973.12
CARLSON/JOEL		2,500.00
CITY OF TRACY		4,127.77
DIETZ BROTHERS, INC.		5,004.21
FIALA/ERNIE G		3,350.00
FLEET SERVICES DIVISION		5,150.64
HANCOCK CONCRETE PRODUCTS, LLC		4,666.38
HEGGESETH EXCAVATION, LLC		3,675.00
LAWN & DRIVEWAY SERVICE, INC		4,550.20
REDWOOD COUNTY AUDITOR-TREASURER		4,090.43
SAIC ENERGY, ENVIRONMENTAL & INFRASTRUCT		13,185.50
U OF MN REGENTS		16,224.99
ULINE		2,686.34
75 Payments less than 2000		<u>23,068.48</u>
Final Total:	\$	<u><u>95,253.06</u></u>

Robert Fenske, Chairman

Attest: Loren Stomberg
Lyon County Administrator