

UNOFFICIAL MINUTES - SUBJECT TO CORRECTIONS
LYON COUNTY BOARD OF COMMISSIONERS
LYON COUNTY GOVERNMENT CENTER, MARSHALL, MN
February 6, 2001

Meeting called to order by Chairman Fenske. Members present: Buysse, Fenske, Gladis, Goodenow, Nelson, County Attorney Maes and County Administrator Jorgensen.

Pledge of Allegiance to the Flag.

Agenda approved as printed.

Jorgensen – In the January 16 minutes, it should be stated that the Assistant County Attorney position is a 40 hour work week. Gladis moved, seconded by Buysse to approve the CD #56 minutes from November 21st and the minutes from the regular meeting from January 16th as amended. All voted in favor.

Ditch vouchers were presented. Buysse moved, seconded by Goodenow to approve the ditch vouchers. All voted in favor.

Teleconference with Lincoln County Board of Commissioners. Fenske – We need to appoint three Commissioners from the Lyon County Board and two Commissioners from the Lincoln County Board to reconstitute the Joint Ditch #31 L&L Board. Lincoln County appointed Dean Sagmoe and Larry Hanson to the joint board. Gladis moved, seconded by Fenske to appoint Buysse, Nelson and Fenske to the joint board. David Norgaard from Lincoln County moved, Buysse seconded to approve the appointments of Sagmoe, Hanson, Buysse, Nelson and Fenske to the JD #31 L&L Board. All voted in favor in both counties.

Discussion on Joint Ditch #31 L&L monitoring stations. Hammer – The U.S. Army Corps of Engineers installed a monitoring device and is currently monitoring JD #31. They would like to install three more monitoring stations near Russell. I asked for an explanation from the Corp about what kind of monitoring they are looking for. Fenske – We have had serious problems in the past dealing with them out at our landfill. Should we vote against continued monitoring until the landfill problems are taken care of? One year ago, we allowed them to put one monitor in. Now they want three more. Could we have them take out the first monitor? Hammer – I recommend leaving the one monitoring station in. Jorgensen – I recommend denying the Corp the right to place further monitors in JD #31. It should be tied to the landfill issue so that they know and can walk down the hall and discuss with their wetland people. Fenske – When the landfill issue is over, then we can maybe let them put the other three in. Buysse moved, seconded by Sagmoe to deny the Army Corp of Engineers the right to place further monitors in JD #31. All voted in favor. Buysse moved, seconded by Hansen (from Lincoln County) to adjourn the joint meeting. All voted in favor.

Discussion on approving the Comprehensive Land Use Plan contract. Hammer – I recommend approval of the Comprehensive Land Use Plan contract (Phase 1 & 2) at a cost of \$39,000. It meets MNDOT requirements. Discussion with Benson regarding the transportation portion of the plan. Goodenow – What are the Phase 1 & 2 timelines? Hammer – 4-6 months. Jorgensen – I've been told that DSU tends to lose focus at times, but does a good job. Fenske – We may have to put the pressure on. Goodenow – There is a penalty against us if we hold them up with the project. Is there anything in the contract that says if they hold up the project, they get a penalty? Jorgensen – It needs to be made clear. Buysse – Can we get a monthly progress report? Benson – Hammer and I will keep the board updated monthly. Fenske – We can let DSU know that we have contacts with AMC and they wouldn't want to jeopardize their reputation for future jobs. Buysse moved, seconded by Goodenow to approve the Comprehensive Land Use Plan. All voted in favor.

Road and Bridge Vouchers were presented. Discussion. Buysse moved, seconded by Nelson to approve the 2000 road and bridge vouchers. All voted in favor. Goodenow moved, seconded by Gladis to approve the 2001 road and bridge vouchers. Discussion. All voted in favor.

Benson presented rules for the Garvin Park horse staging area. Benson – this helps Rick Anderson regulate the use. They were developed by the Park Board with input from users of the area. Goodenow moved, seconded by Gladis to approve the Garvin Park Horse Staging Area Rules. Discussion. All voted in favor.

Buysse moved, seconded by Gladis to approve authorizing advertising for bids for 2001 Bituminous Paving Projects. Discussion. Goodenow moved, seconded by Nelson to set March 5, 2001 as the bid opening date. All voted in favor.

Richard MacDonald, Marshall-Lyon County Library Director presented the Library Strategic Plan along with their up-coming programs and events. Gladis – Richard is doing an excellent job. Fenske – We appreciate the quarterly updates on the library.

Kevin Honetschlager, Worthington/Marshall Workforce Center discussed the services provided by the Workforce Center related to unemployment benefits in Lyon County.

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Stokke introduced Brad Marks, the new Jail Administrator. We would like approval for out-of-state travel to attend the 20th annual Training Conference and Jail Expo April 22-26 in Columbus, OH. Goodenow moved, seconded by Gladis to approve out of state travel for Stokke and Marks. All voted in favor.

Stokke – We've had good luck with our in-squad video system, now we would like authorization to purchase two more. I am requesting to have it come out of the Criminal Justice Fund with a total cost of \$6,680 for both. Goodenow moved, seconded by Buysse to authorize Stokke to purchase two in-squad video systems. All voted in favor.

Goodenow moved, seconded by Gladis to authorize Stokke to purchase a copier from Best Business Products for \$5,734 with trade-in of old copier. Goodenow – bids? Stokke – quotes and this was the low quote. All voted in favor.

Discussion on UCC satellite office contract. Barker – If we approve Lyon County to be a UCC satellite, the dollars for the business that we do here stay in Lyon County. There will be no more surcharge to the state. There will be a website that customers can search, but to have a certified search, they still have to come to see us. We will do half as much work as before to generate fees. Buysse moved, seconded by Goodenow to approve the UCC satellite office contract for Lyon County. All voted in favor.

General Revenue Vouchers and Trust Fund Payments were presented. Buysse moved, seconded by Goodenow to approve the general revenue vouchers and trust fund payments. Discussion. All voted in favor.

General Revenue Fund	\$159,403.24
Road & Bridge Fund	\$39,077.69
Landfill Spec. Rev. Funds	\$26,096.29
Ditch Fund	\$493.75
Sinking Ditch VIII	\$87.50
Total	\$225,158.47

Beginning Warrant Number: 332592; Ending Warrant Number: 332722

Landfill vouchers were presented by Henriksen. Gladis moved, seconded by Goodenow to approve the Landfill vouchers. Discussion. All voted in favor.

Greater Minnesota Landfill Clean-up Fee. Henriksen - \$300,000 in surcharges were collected from July through December of 2000. Gladis moved, seconded by Fenske to approve rebates to the following counties:

Lyon County	\$24,860
Lac Qui Parle County	\$2,540
Lincoln County	\$2,570
Pipestone County	\$4,440
Redwood County	\$7,800
Rock County	\$3,530
Yellow Medicine County	\$4,260

All voted in favor.

Water Task Force Projects. Goodenow moved, seconded by Buysse to approve changes to the Water Plan Update budget. All voted in favor.

Ground Water Conference for Water Plan. Goodenow moved, seconded by Gladis to approve using water funds to pay for various Lyon County city and township officials to take part in the Ground Water Conference for Water Plan at the Best Western on March 21, 2001. All voted in favor.

Recycling. Discussion on transition to Curry Sanitation.

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Household Hazardous Waste Facility. Benson – Working with Ron Halgerson of Group II Architects, we have developed 2 options of a building concept for the new expanded office and garage facility. We will have a multi-purpose Public Works building that will house the Highway Department, Planning and Zoning, Environmental and GIS. With Option A, the fuel station is moved. There are air rights to keep in mind. With Option B, the existing fuel station stays in place. Relocating fueling stations could cost up to \$40,000. Halgerson – The building concept is the same for each option, in Option B, it is flipped and angled to utilize the space in the best possible way. Discussion. Goodenow – Plan A moves the gas tanks. Jorgensen – Tanks are two years old with new pumps. Halgerson – There are three options on the type of construction material used. Option 1: Pre-engineered Metal Building with Metal Roofing and Siding for an estimated construction cost of \$750,000 - \$790,000. Option 2: Brick/Masonry with Steel Structure for an estimated construction cost of \$810,000 - \$850,000. Option 3: Architectural Pre-cast concrete wall panels and roof deck for an estimated construction cost of \$810,000 - \$850,000. The advantages of Option 3 are that the building can be enclosed quickly. Option 1 will not look good after a few years. Buysse – There was talk of a tornado shelter. Halgerson – There will be up to 12,000 square feet under the office that will provide for storm shelter and storage. Option 1 may not provide adequate shelter. Options 2 & 3 would be sturdy. Goodenow – Plan A lets you build the ice arena the way they wanted to. In Plan B, I like the angle and the fact that we are keeping the gas pumps in the same place. Jorgensen – Ice facility addition plans have changed. Benson – The County would do site development. We will re-use office furniture. We have talked with our current users of cold storage space. Fenske – Option B saves costs, doesn't interfere with the pumps or air rights, it's customer friendly and may encourage more participation. Benson – It's February and we would like to start breaking ground in the spring. Halgerson – We need to move into the design development stage of the structure, siting the facility. Goodenow – We don't want to have to move the gas pumps. Nelson – Should we vote on an inclination of metal or pre-cast building? Gladis – I'm not quite sold on the replacement of the outer existing facility. Can we wait on approving remodeling? Benson – We can defer a decision on outside remodeling of the old building, but could go ahead on remodeling the inside. Goodenow moved, seconded by Buysse to approve continuing with Option B for the new Household Hazardous Waste and Office Facility and use Option 2 or 3 for the construction materials and proceed with the plans for remodeling the inside of the existing building. All voted in favor.

County Administrator Job Search. Pope gave an explanation of where we sit right now with the job search for the new County Administrator.

Goodenow moved, seconded by Nelson to approve back pay of \$100 a month for the five months (May through September) Steve Johnson and Jim Thomasson took on extra duties as Acting County Engineer. All voted in favor.

The Board of Equalization date was set for Thursday, June 14, 2001 at 7:30 PM.

Chairman Fenske appointed Mike Nassif to the Extension Committee. Please notify Ms. Hansen that she should be encouraged to apply for other board openings.

Goodenow moved, seconded by Fenske to approve the 4 year lease to the Adult Learning Center. All voted in favor.

Nelson moved, seconded by Goodenow to approve the Lyon County Travel and Expense Policy effective for any travel commencing on and after February 15, 2001. All voted in favor.

Goodenow moved, seconded by Buysse to make the final payment to Space Development for the remodeling construction of the Adult Learning Center area of \$38,225.15. All voted in favor.

Jorgensen – We received a thank you from the Prairie Ecology Bus. Anoka County sent information on HACA – how the loss of it would affect counties. A thank you to recognize the service Jim Hubley, Veteran Service Officer had done was acknowledged.

Fenske – the SWCD quarterly newsletter has an article on Jim Muchlinski's statewide award for conservation reporting.

Buysse moved, seconded by Fenske to approve per diems of \$25 to Jasper Vandelanotte, \$50 for Nelson and \$50 for Goodenow. All voted in favor.

Buysse – I would like to request a review of county policies once a year that we can go over and change if necessary. This would be beneficial for all of us, especially Nelson and maybe Gladis. Nelson – It would be beneficial for the new administrator, also.

Fenske – I am now on the WESCAP Transportation Advisory Committee.

Buysse moved, seconded by Goodenow to close the meeting. All voted in favor.

Nelson moved, seconded by Buysse to open the meeting. All voted in favor.

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Goodenow moved, seconded by Nelson to approve out-of-state travel to Rick Maes, Jay Carlson and Joel Carlson to go to Washington, DC to represent Lyon County before the EPA Environmental Appeals Board.

The board directed the County Administrator to continue negotiating with the Sheriff-Deputy Union.

Buyse moved, seconded by Nelson to adjourn the meeting until Tuesday, February 20, 2001 at 9:00 AM.

Robert Fenske, Chairman

Attest: _____
Mark R. Jorgensen
Lyon County Administrator