

**LYON COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
COMMISSIONER'S ROOM, LYON COUNTY GOVERNMENT CENTER  
December 3, 2002**

- 9:00 - 9:05 ----- Pledge of Allegiance to the Flag;  
Approve Agenda;  
Approve November Minutes, Minutes from August 22 Annual Ditch  
Maintenance Hearing and Minutes from Sinking Ditch IV  
Hearing on October 29<sup>th</sup>
- 9:05 – 9:25 ----- John Biren, Planning and Zoning Administrator  
Todd Hammer, Ditch Inspector/ Asst. Planning & Zoning Admin.  
Approve Ditch Vouchers
- 9:25 – 9:40 ----- Paul Henriksen, Environmental  
Approve Landfill Vouchers  
Consider Quotes for Winter Cover at Landfill
- 9:40 – 10:00 ----- Anita Benson, Public Works Director  
Approve Road & Bridge Vouchers  
Set Public Hearing Date – Cooperative Hwy. Project Cost  
Participation Policy – January , 2003  
Consider Limited Use Permit – SW Ridgerunners
- 10:00 – 10:25 ----- Discussion with City of Marshall Amenities Task Force
- 10:25 – 10:40 ----- Break
- 10:40 - 11:00 ----- Discussion with Chris Sorenson, Director of LLM Human Services,  
& Fran Van Keulen, LLM Human Service's IS Director, on  
Computer Services for Lyon County
- 11:00 – 11:30 ----- Discussion with Senator Dennis Frederickson
- 11:30 – 12:00 ----- Closed Session to Discuss Possible Labor Negotiations
- 12:00 – 12:30 ----- Break for Lunch
- 12:30 – 12:45 ----- Paula Van Overbeke, Auditor/Treasurer  
Financial Updates  
Bank Reconciling Items
- 12:45 – 1:15 ----- Greg Lewis, Administrator  
Approve Vouchers - General Revenue  
Approve Auditor's Warrants  
Update on Department Head Evaluation Process  
Request Payment of bill from Human Services for Computer  
Work on AS400  
Request Approval of Addendum to Contract with LLM  
Human Services for Computer Services  
Discuss Truth and Taxation Hearing – December 5<sup>th</sup>  
Rick Maes, Attorney

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**Barrier Free:** All Lyon County Board of Commissioner meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marg Louwagie at 507-537-6980 early so necessary arrangements can be made.

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**1:15 – 2:30 ----- Commissioner Business**

**Consider Signing RSVP Joint Powers  
Consider Modifying Performance Pay System  
Consider Setting COLA  
Consider Hours for December 24<sup>th</sup>  
Discuss Draft 4 - 2003 Budget  
Discuss Option for Deferred Comp on Cafeteria Plan  
Discuss Draft Personnel Handbook  
Discuss Insurance Benefit for Employees Hired Before 4/1/85  
Finalize Pay Ranges for Exempt Employees  
Legislative Activities  
Review Meeting Schedule  
Approve Per Diems  
Commissioner Reports**

**Upcoming Meetings:**

**December 5      Planning and Zoning Ordinance Update Task Force – PW Conference Room, 1:00-5:00 p.m.  
December 5      Truth and Taxation – Rooms 1&2, 7:00 p.m.  
December 9-11   Annual AMC Conference - Duluth**

**Reminder: Leadership Team meeting, Wednesday, December 11 at 11:00 a.m. in Commissioner Room 3.**

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