

UNOFFICIAL MINUTES- SUBJECT TO CORRECTIONS
LYON COUNTY BOARD OF COMMISSIONERS
LYON COUNTY GOVERNMENT CENTER, MARSHALL, MN
December 15, 2009

9:00- Meeting was called to order by Chairman Stensrud. Members present: Stensrud, Fenske, Ritter, and Nelson, County Attorney Maes, County Auditor/Treasurer Van Overbeke, and County Administrator Stomberg. Absent: Goodenow

Pledge of Allegiance to the Flag

Approve Agenda

Stomberg- I would like an addition to the agenda that we go into closed session for employee reviews prior to setting elected salaries. Nelson moved, seconded by Fenske to approve the agenda. All voted in favor.

	Per Diems	Expenses
Fenske	\$230.00	\$195.80
Ritter	\$ 90.00	
Nelson	\$100.00	\$ 76.45
Stensrud	\$270.00	\$191.40

Consent Agenda:

1. Approve Minutes from December 1, 2009
2. Approve Commissioner Warrants 118772-118860 in the amount of \$151,043.01 dated 12/16/09.
3. Approve Auditor Warrants 118695-118712 in the amount of \$106,881.70 dated 12/3/09, 118713 in the amount of \$6,416.78 dated 12/4/09, 118726-118755 in the amount of \$81,747.20 dated 12/10/09, and 118756-118771 in the amount of \$271,843.65 dated 12/14/09.
4. Approve Per Diems and Expenses
5. Approve Saratoga Archery Club Liquor License Renewal for ON/Off Sale
6. Approve PSIC Subscriber Equipment Grant Expenditure

Motion by Ritter, seconded by Fenske to approve the consent agenda. All voted in favor.

Resolution Setting 2010 Board Meetings

Motion by Fenske, seconded by Ritter to authorize the Chairman to sign a resolution setting the 2010 Regular Meeting dates. All voted in favor.

ARMER Participation Plan Consulting Services Contract

As part of the upgrade to the ARMER radio system, a participation plan needs to be completed and submitted to the State for approval. This contract will allow a partnership with GeoComm. Funding for the project is covered up to \$30,000 from a State Grant. Stomberg- We need to do inventory and bring it to the State Radio Board for approval. This will take us through the participation plan.

Motion by Nelson, seconded by Fenske to accept the ARMER Participation Plan Consulting Services Contract with GeoComm. All voted in favor.

Jail Update

Jason Splett and Pete Fillippi gave an update to the Commissioners on the Jail progress. Splett- we are doing the masonry work right now. We did have a problem with the mixers due to the cold weather. We are in the process of switching over the whole LEC to the new generator. The office area is taped out and ready to paint. Pete- We are keeping an eye on the contingency account, it is getting down. There is \$42,990.26 in that account. We will be keeping things in priority order. We will be reconciling with the Auditor/Treasurer's books. Splett- The demo went fine. There were no remodeling problems, just a few minor issues, but nothing structurally.

Consider Purchase of Tandem Diesel Truck

Kanwar- Bids were taken from local dealers. The low bid was from Olson & Johnson at \$145,201.67. There were some differences in the Extended Warranty. Westman Freightliner of Marshall passed out information on the average 2007 replacement costs. Their warranty extended the two year unlimited warranty and an additional five years for the engine. A representative from Olson & Johnson stated that they only included the 2 year warranty but did have information available if the County wanted to extend it further. Recommendation from Kanwar to accept the low bid and decide later if the extended warranty would be purchased.

Motion by Nelson, seconded by Fenske to accept the bid of \$145,201.67 from Olson & Johnson to purchase a 2011 International 7600 Henderson Tandem Diesel Truck and to obtain facts on

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the extended warranty. Voting in favor: Nelson, Fenske and Stensrud, Opposed : Ritter. Absent : Goodenow. Motion carried 3-1.

Heavy Equipment Operator

Kanwar- Andries will need no training and has been tested in the field. He will begin at the mid-wage scale.

Motion by Nelson, seconded by Fenske to hire Douglas Andries as a Heavy Equipment Operator at the starting wage of \$17.00 per hour to begin on December 21, 2009.

Voting in favor Nelson, Fenske and Stensrud, Opposed- Ritter. Absent : Goodenow. Motion carried 3-1.

9:25 a.m. Commissioner Goodenow arrived

Small Business Development Center Appropriation

Typically the appropriation for Small Business Development Center has been paid in the fall of the year. The appropriation must have Board approval before paying the appropriation. The \$10,000 appropriation is in the 2009 Budget.

Motion by Goodenow, seconded by Nelson to approve the funding of \$10,000 appropriation to the Small Business Development Center for 2009. All voted in favor.

Yellow Medicine Watershed District Board Appointment

The term of Tim Buysse will expire on December 31, 2009, and he is up for reappointment. The bylaws of the Yellow Medicine River Watershed state that an appointment to the Board needs to be made prior to January. The position was advertised and there was only one applicant. Goodenow made a recommendation that the Board Chairman Stensrud appoint Tim Buysse to a three year term on the Yellow Medicine Watershed District Board beginning on January 1, 2010. Chairman Stensrud appointed Tim Buysse to a three year term on the Yellow Medicine Watershed District Board beginning on January 1, 2010.

9:30 a.m. Chairman Stensrud opened the meeting for the Public Hearing for the Approval of the 5-year Capital Improvement Plan

Kanwar- The Road and Bridge Department has developed a new five year capital improvement plan. They have prioritized projects based upon transportation system needs and to enhance safety. Projects were selected based upon staff recommendations, public feedback and budget constraints. They have received no negative feed back.

Tony Esping - on behalf of the City of Minneota- asked if the County could clarify how much money it was planning to contribute to Minneota's upcoming street reconstruction project on TH 68 on Jefferson Street. Esping- We would like to know where Minneota is on the list. Suhail- The engineer's first estimate was \$125,000. Six months later it was \$250,000 and now it is up to \$450,000. I would make a recommendation that in 2010 we cap it at no more than \$200,000. We do want to help but do not want to be forced to give up some of our projects to do it. Esping- That is wonderful and we appreciate it. We just wanted to ensure that we are all on the same page. The project will hopefully move forward in 2010 since we have Minnesota Pollution Control Agency requirements to meet. Suhail- The bid guaranties only to \$200,000 in 2010 but we could spill over to 2011, if necessary. Minneota can count on up to \$200,000 as we do not want to compromise on the specs. This will be coming out of Municipal Funds.

9:39 a.m. Motion by Nelson, seconded by Fenske to Close the Public Meeting. All in favor.

Motion by Nelson, seconded by Fenske to accept and approve the Five Year State Aid Road and Bridge Capital Improvement Plan. All voted in favor.

Kanwar- We are working with the City on realignment on 7. There are concerns that landowners have regarding the flood plain. Tentative plans are in place and there is no change to the flood plain.

Cancelled Checks

VanOverbeke- I am requesting a motion to take outstanding checks off the books. VanOverbeke explained that the process is to contact the individuals to see if they want a duplicate check before cancelling the checks.

Motion by Fenske, seconded by Nelson to cancel the following checks:

Check #114091 dated 11/5/08 in the amount of \$68.72

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Check #115626 dated 03/05/09 in the amount of \$99.00
Check #116212 dated 04/30/09 in the amount of \$.98
Check #117097 dated 07/09/09 in the amount of \$350.00

All voted in favor.

Amend the 2009 Budget

VanOverbeke- When money is spent that does not have an approved budget, reserves are spent and the current budget should be amended.

Motion by Goodenow, seconded by Nelson to amend the 2009 budget to include \$4,181.939 which was spent out of reserves. All voted in favor.

Designated Banks for Investments

VanOverbeke- We have added US Bank to the list for designated banks for investments as they now have a local office. They have not bid yet, but they get the information. I would like to have a discussion with the Board if they want to stay in the County or go outside the County. Ritter- I would say stay in the County. We have a large number of banks here. VanOverbeke- We also could go with brokers. They do have different standards than banks and the amount would be lower than what FDIC insures. Edward Jones or Ameriprise are outside the County and will cost something to use. Goodenow- We don't want to pay a broker, we have a nice list here.

Motion by Goodenow, seconded by Ritter to approve the Designated Banks for Lyon County Investments for the year 2010. All voted in favor.

**DESIGNATED DEPOSITORIES FOR LYON COUNTY
JANUARY 1, 2010 THROUGH DECEMBER 31, 2010**

Bank of the West P O Box 519 Marshall, MN 56258	Contact: 537-1411 Barb Stevens
United Southwest Bank 111 West Main Street Cottonwood, MN 56229	Contact: 423-6285 Adrian Golberg, President Doug Anderson
Bremer Bank, NA 208 East College Drive Marshall, MN 56258	Contact: 537-0222 Laurie 537-0294 Shelly 537-0211
First Independent Bank 105 South Market St Marshall, MN 56258	Contact: 532-2426 Stan Duke Pogatchnik, President
Minnwest Bank MV 301 Baseline Road Marshall, MN 56258	Contact: 532-1000 Laura or Nicole
Wells Fargo MN. SW. NA. 400 West Main Street Marshall, MN 56258	Contact: 532-4405 Al Antony Randy Serreyn
State Bank of Taunton First and Main Taunton, MN 56291	Contact: 872-6136 Jerry Wanken, President Kevin Hoffman
Minnwest Bank-Tracy P O Box 1069 Tracy, MN 56175	Contact: 629-4780 Patty Peterreins
Wells Fargo Investment Mgt. Svc. 400 West Main St Marshall, Mn 56258	Contact: 532-7611
Magic Fund 800 Nicollet Mall Minneapolis, MN 55402	800-754-7221
Bremer Investment 208 East College Drive	Janet Vandendriessche

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Marshall, MN 56258

US Bank
Main St
Marshall, MN 56258

Jeannie Redenius

Transfer between drainage systems

VanOverbeke- To bring the balances of the drainage systems for year end to a zero balance, I am asking for a motion to transfer funds between systems. This is not a loan, the amount goes back in January.

Motion by Fenske, seconded by Nelson to authorize the Auditor/Treasurer to transfer funds between Drainage Systems for the year of 2010. All voted in favor.

Issue Auditor Warrants

Motion by Ritter, seconded by Goodenow to authorize the Auditor/Treasurer to issue Auditor Warrants during the year of 2010 for incidental expenses, expenses incurred for postage, post office box rental, express, freight, telephone, telegraph, water, lights, other utilities, election expense, payroll activity, court ordered payments, monthly support & maintenance, registrations, dues, bailiffs, credit cards, expenses that would receive a discount if paid by a certain date, Schwan's Sales, misc. taxes, and reimbursement to employees for hotel expense at the discretion of the Department Manager. All voted in favor.

Loan to Sinking Ditch VII

The County Board has determined that all ditches within Lyon County shall have a positive balance. The Sinking Ditch VII has a negative balance of \$9,449.68. The last bond payment will be due in January 2010 in the amount of \$30,712.50, plus fees. VanOverbeke- There is not enough money in that account right now and I am asking the Board to consider approving a loan to the sinking Ditch VII from the General Revenue Fund in the amount of \$41,000 at the interest rate of 4%. Eventually the loan will be paid back in 2014.

Motion by Goodenow, seconded by Ritter to approve the Resolution issuing a loan from the General Revenue Fund to the Sinking Ditch VII in the amount of \$41,000 with an interest rate of 4%. All voted in favor

Ritter- Will the interest rate stay at 4% for the 5 year period? VanOverbeke- Yes- we need to use the Court Judgment interest rate.

Accounting Policy and Procedure Manual

The State Auditor's Office has recommended that the County have an Accounting Policy and Procedure Manual. VanOverbeke- The manual has been posted on the Intranet. Some of the departments have read it and they have requested that we remove the names on who does what. I have discussed it with the State Auditor to see if we can make it generic. This is a "living document" and there will be changes periodically to reword it.

Motion by Goodenow, seconded by Ritter to approve the Accounting Policy and Procedure Manual. All voted in favor.

10:00- Meeting Recessed

10:17- Meeting Called Back to Order

Budget Appropriations

It was noted that the 2009 appropriations were paid at the 2008 level. The City has cut the City/County Library substantially by 7%, making our share of the costs at \$234,807. Goodenow- I would also like to point out that the Historical Society has also lost 7%. I am requesting that some of the Library savings go to the Historical Society. Discussion on the SW MN Initiative fund which has not been sent out in the past. (To be continued after the Public Hearing)

10:30- Motion by Goodenow, seconded by Ritter to open the Public Hearing for the Approval of the Lyon County Zoning Ordinance Revisions to Article 24- Subsurface Sewage Treatment Systems. All voted in favor.

John Biren – A Public Hearing was held on November 10, 2009, on the Ordinance revisions. I have had some phone calls from individuals who have put in septic systems and what the ordinance means to them as far as liability. I have informed them that the County is liable for the design and inspection. The Installers are liable for the correct installation and the Home-owner is

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liable for the maintenance. If they have installed the system according to code and maintain it, it should be OK with the new rules.

Biren- 7080 Chapter Rules state that the Ordinance should be adopted by 2010. This ordinance is a little different the State model. The Minnesota Pollution Control Agency has suggested a few changes.

Nelson- If a property is sold, are we required to check it out if it has open pipes. Biren- Unless it is an imminent threat to public health or safety, we are not actively looking for this, but if it is a bedroom addition, work on a system or a transfer, we need to check it at that time. Fenske- When a property is sold, do they have to meet the requirements before the transfer? Biren- yes and no. The Seller must disclose it to the buyer what they are getting. It is the buyer's responsibility to put it in order within 12 months. You can transfer without that. Biren- I try to cross reference with the list from the assessors' office annually or more often and send out letters. Disclosure is State Law. If you do not update and are not in compliance, it is our law.

Stensrud- How many systems are updated in the County? Biren- Approximately 80%. Nelson- What if a property is transferred by auction? Biren- It will updated by mutual agreement. At a minimum the Auctioneer follows the law of discloser. VanOverbeke- We put transfers on the GIS shared folder. If this is acceptable to you to get the information, stop by our office.

Biren- I am asking for a motion to accept the revisions and approve the ordinance and publication could include a summary incorporated into the minutes of the County Board. Maes suggested minor language changes to the Type IV and Type V System definitions.

A public hearing for the adoption of Article 24 Subsurface Sewage Treatment Systems (SSTS) was held. The purpose of Article 24 is to establish minimum requirements for regulation of SSTS for the treatment and dispersal of sewage within the applicable jurisdiction of the County to protect public health and safety, groundwater quality, and prevent or eliminate the development of public nuisances. A complete copy of Article 24 can be found a www.lyonco.org, or a copy is available at the Planning and Zoning Office located in the Public Works Building at 504 Fairgrounds Rd Marshall MN. Phone (507)532-8207.

A summary of Article 24. Subsurface Sewage Treatment Systems (SSTS)

The purpose of Article 24 is to establish minimum requirements for regulation of SSTS for the treatment and dispersal of sewage within the applicable jurisdiction of Lyon County to protect public health and safety, groundwater quality, and prevent or eliminate the development of public nuisances. A complete copy of Article 24 can be found a www.lyonco.org or a copy can be made available at the Planning and Zoning Office located in the Public Works Building at 504 Fairgrounds Rd Marshall MN. Phone (507) 532-8207.

The content found in the Article 24 was developed from a model ordinance provided by the State of Minnesota's Pollution Control Agency. Additional language specific to Lyon County was developed with consultation from Minnesota Pollution Control Agency Staff. Input from the Lyon County Water Plan Task Force was gathered and all local SSTS professionals were invited to participate with the development of Article 24. The following are a list of Sections found within Article 24.

Section 24.1 Purpose, Intent, Authority, and Effective Date
Section 24.2 Definitions
Section 24.3 General Provisions
Section 24.4 Administration
Section 24.5 General Requirements
Section 24.6 SSTS Standards
Section 24.7 SSTS Permitting
Section 24.8 Management Plans
Section 24.9 Compliance Management
Section 24.10 Enforcement
Section 24.11 Record Keeping

Motion by Fenske, seconded by Goodenow to approve the Ordinance revision and renumbering portions of Article 24 relating to Subsurface Sewage Treatment Systems effective on February 1, 2010. All in favor.

10:52 a.m. Motion by Fenske, seconded by Nelson to come out of the Public Hearing. All voted in favor.

Budget Appropriations (continued)

Discussion on appropriations for SW MN Initiative Foundation continued. Ritter- it is not that it is not a good program, but I have problems leaving money in for these types of funds.

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Stomberg- The \$44,000 for Economic Development is a “place holder” as it has not been paid out in the past. Fenske- If we decide to do something on Highway 23, we could take it out of Economic Development.

Motion by Nelson, seconded by Ritter to remove the amount of 2010 Appropriation to the SW MN Initiative Foundation. All voted in favor.

Motion by Goodenow, seconded by Fenske to increase the amount of appropriations to the Historical Society to \$26,200. All voted in favor.

Discussion on increasing the amount to the Historical Society by \$1,200 from the 2008 budgeted amount or the proposed 2010 amount. It was decided that it should be from the 2008 budgeted amount.

Motion by Goodenow, seconded by Fenske to amend the amount of the 2010 appropriations to the Historical Society to \$25,200. All voted in favor.

Discussion on the Ag Society appropriation amount. Stomberg- The Ag Society has not made a formal request at this time. Nelson- They will be coming as they just had their meeting. I would like to add \$1,200 to the Ag Society.

Motion by Nelson, seconded by Goodenow to set the 2010 Appropriation for the Ag Society at \$13,700. All voted in favor.

Motion by Nelson, seconded by Fenske to set the 2010 appropriate for the Soil & Water Conservation District at \$87,500. All voted in favor.

Discussion on the Highway 23 4-Lane Project. Ritter- I would like to see there be a match with the other counties on Highway 23 such as Pipestone. Goodenow- There needs to be active sharing expenses. Nelson- We make a big donation. We should have a commissioner go to the meetings.

Discussion on the amount of levy and the desire to keep it at 0% and not below. Goodenow- I would like to see a 0% levy increase in 2010

Motion by Goodenow, seconded by Ritter to accept the 2010 appropriations as amended. All voted in favor.

2010 Appropriations

515 Memorial Day	\$ 2,000
City County Library	\$ 234,807
SW MN Arts & Humanities	\$ 2,000
Historical Society	\$ 25,200
615 Ag Society	\$ 13,700
RC & D	\$ 300
657 Soil & Water Conservation District	\$ 87,500
Area II	\$ 20,374
MN River Basin	\$ 2,500
701 Small Business Development	\$ 10,000
MN Workforce Council	\$ 4,155
Economic Development	\$ 44,000

Discussion on placing the remainder of the difference in amount that was in the proposed budget and the actual amount due to the Marshall Lyon County Library be placed in the Building Improvement Fund for Court House Improving.

Motion by Goodenow, seconded by Ritter to set the levy at a 0% increase at \$12,164,341. All voted in favor.

Motion by Goodenow, seconded by Ritter to allocate the remaining library savings to the Building and Improvement Fund in the Capital Improvement Fund in the proposed 2010 budget. All voted in favor.

Motion by Goodenow, seconded by Nelson to adopt the 2010 budget as amended. All voted in favor.

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Dept #	Department		2009	2010	Increase (Decrease)	% Change
			Budget	Budget		
2	Commissioners	Revenue	\$ -	\$ -		
		Expenditures	\$ 194,700	\$ 193,650		
		Total	\$ 194,700	\$ 193,650	\$ (1,050)	-0.5%
13	Court Administration	Revenue	\$ 23,928	\$ 23,928		
		Expenditures	\$ 83,928	\$ 83,928		
		Total	\$ 60,000	\$ 60,000	\$ -	0.0%
31	Administrator	Revenue	\$ -	\$ -		
		Expenditures	\$ 169,790	\$ 170,173		
		Total	\$ 169,790	\$ 170,173	\$ 383	0.2%
43	Auditor/Treasurer	Revenue	\$ 73,650	\$ 73,975		
		Expenditures	\$ 556,486	\$ 559,863		
		Total	\$ 482,836	\$ 485,888	\$ 3,052	0.6%
55	Financial Accounting	Revenue	\$ 546,500	\$ 214,938		
		Expenditures	\$ -	\$ -		
		Total	\$ (546,500)	\$ (214,938)	\$ 331,562	-60.7%
61	Information Technology	Revenue		\$ -		
		Expenditures	\$ 118,950	\$ 118,950		
		Total	\$ 118,950	\$ 118,950	\$ -	0.0%
63	Elections	Revenue	\$ 1,500	\$ 1,500		
		Expenditures	\$ 52,997	\$ 52,997		
		Total	\$ 51,497	\$ 51,497	\$ -	0.0%
64	Central Services	Revenue	\$ 105,500	\$ 105,500		
		Expenditures	\$ 607,103	\$ 585,331		
		Total	\$ 501,603	\$ 479,831	\$ (21,772)	-4.3%
91	Attorney	Revenue	\$ 128,000	\$ 130,000		
		Expenditures	\$ 387,370	\$ 389,370		
		Total	\$ 259,370	\$ 259,370	\$ -	0.0%
101	Recorder	Revenue	\$ 310,000	\$ 310,000		
		Expenditures	\$ 302,300	\$ 310,830		
		Total	\$ (7,700)	\$ 830	\$ 8,530	110.8%
105	GIS	Revenue	\$ 15,100	\$ 17,100		
		Expenditures	\$ 170,000	\$ 145,750		
		Total	\$ 154,900	\$ 128,650	\$ (26,250)	-16.9%
107	Assessor	Revenue	\$ 12,500	\$ 13,000		
		Expenditures	\$ 196,389	\$ 198,695		
		Total	\$ 183,889	\$ 185,695	\$ 1,806	1.0%

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109	Planning & Zoning	Revenue	\$ 30,500	\$ 19,200		
		Expenditures	\$ 216,163	\$ 213,850		
		Total	\$ 185,663	\$ 194,650	\$ 8,987	4.8%
111	Facilities	Revenue	\$ 123,000	\$ 123,000		
		Expenditures	\$ 551,150	\$ 575,325		
		Total	\$ 428,150	\$ 452,325	\$ 24,175	5.6%
112	Capital Impr Projects	Revenue	\$ 399,500	\$ 300,000		
		Expenditures	\$ 273,975	\$ 295,462		
		Total	\$ (125,525)	\$ (4,538)	\$ 120,987	-96.4%
118	P W Building	Revenue	\$ -	\$ -		
		Expenditures	\$ 40,750	\$ 42,450		
		Total	\$ 40,750	\$ 42,450	\$ 1,700	4.2%
121	VSO	Revenue		\$ -		
		Expenditures	\$ 72,250	\$ 72,950		
		Total	\$ 72,250	\$ 72,950	\$ 700	1.0%
201	Sheriff	Revenue	\$ 271,000	\$ 271,000		
		Expenditures	\$ 1,899,050	\$ 1,881,445		
		Total	\$ 1,628,050	\$ 1,610,445	\$ (17,605)	-1.1%
202	Law Enf. Center	Revenue	\$ 78,000	\$ 100,500		
		Expenditures	\$ 1,622,525	\$ 1,468,163		
		Total	\$ 1,544,525	\$ 1,367,663	\$(176,862)	-11.5%
215	Coronor	Revenue		\$ -		
		Expenditures	\$ 18,000	\$ 18,000		
		Total	\$ 18,000	\$ 18,000	\$ -	0.0%
254	Sentence to Serve	Revenue		\$ -		
		Expenditures	\$ 44,000	\$ 44,000		
		Total	\$ 44,000	\$ 44,000	\$ -	0.0%
258	Probation	Revenue	\$ 79,537	\$ 79,500		
		Expenditures	\$ 325,393	\$ 323,150		
		Total	\$ 245,856	\$ 243,650	\$ (2,206)	-0.9%
281	Emergency Service	Revenue	\$ -	\$ -		
		Expenditures	\$ 61,150	\$ 59,925		
		Total	\$ 61,150	\$ 59,925	\$ (1,225)	-2.0%
283	E-911 System	Revenue	\$ 105,000	\$ 107,000		
		Expenditures	\$ 105,000	\$ 107,000		
		Total	\$ -	\$ -		
391	Environmental	Revenue	\$ 11,600	\$ 3,775		
		Expenditures	\$ 42,585	\$ 43,595		
		Total	\$ 30,985	\$ 39,820	\$ 8,835	28.5%

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392	HHW	Revenue	\$ 111,886	\$ 127,286		
		Expenditures	\$ 111,886	\$ 127,286		
		Total	\$ -	\$ -		
393	Recycling	Revenue	\$ 388,124	\$ 351,199		
		Expenditures	\$ 388,124	\$ 351,199		
		Total	\$ -	\$ -		
485	Public Health LLMP	Revenue		\$ -		
		Expenditures	\$ 221,000	\$ 221,000		
		Total	\$ 221,000	\$ 221,000	\$ -	0.0%
503	Fairgrounds	Revenue	\$ 6,250	\$ 6,250		
		Expenditures	\$ 70,890	\$ 73,234		
		Total	\$ 64,640	\$ 66,984	\$ 2,344	3.6%
515	Culture	Revenue		\$ -		
		Expenditures	\$ 303,868	\$ 265,007		
		Total	\$ 303,868	\$ 265,007	\$ (38,861)	-12.8%
521	Parks	Revenue	\$ 26,450	\$ 26,400		
		Expenditures	\$ 183,175	\$ 172,356		
		Total	\$ 156,725	\$ 145,956	\$ (10,769)	-6.9%
521	Twin Lakes	Revenue	\$ -	\$ -		
		Expenditures	\$ 5,000	\$ 5,000		
		Total	\$ 5,000	\$ 5,000	\$ -	0.0%
602	Extension	Revenue	\$ -	\$ -		
		Expenditures	\$ 121,796	\$ 123,356		
		Total	\$ 121,796	\$ 123,356	\$ 1,560	1.3%
605	Weed Inspector	Revenue	\$ -	\$ -		
		Expenditures	\$ 16,210	\$ 15,760		
		Total	\$ 16,210	\$ 15,760	\$ (450)	-2.8%
611	Ditch Inspector	Revenue	\$ 29,940	\$ 29,940		
		Expenditures	\$ 29,940	\$ 29,940		
		Total	\$ -	\$ -		
615	Conservation	Revenue	\$ -	\$ -		
		Expenditures	\$ 16,300	\$ 17,000		
		Total	\$ 16,300	\$ 17,000	\$ 700	4.3%
657	Water, Nat'l Res, Flood	Revenue		\$ -		
		Expenditures	\$ 131,181	\$ 131,181		
		Total	\$ 131,181	\$ 131,181	\$ -	0.0%
658	Local Water Impl	Revenue	\$ 33,569	\$ 73,735		
		Expenditures	\$ 39,569	\$ 79,935		
		Total	\$ 6,000	\$ 6,200	\$ 200	3.3%

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County Program Aid	\$ 1,383,948	\$ 1,326,450	\$ (57,498)	-4.2%
Other Adjustments	0	\$ (327,051)		
Estimated Wind Energy Tax		\$367,955		
Total Aids	\$ 1,383,948	\$ 1,367,354	\$ (16,594)	-1.2%
Levy 2010	\$ 12,164,341	\$12,164,341	\$ -	0.0%

Levy Limit Components

Debt	\$ (1,647,107)
Jail Operations	\$ (1,367,663)
Sheriff wage & benefit	\$ (1,483,268)
Levy subject to levy limit	\$ 7,666,303
Levy Limit	\$ 7,693,530
Over (Under)	\$ (27,227)

11:21 a.m. Motion by Goodenow, seconded by Fenske to close the meeting for Employee Reviews. All voted in favor.

11:40 a.m. Motion by Ritter, seconded by Goodenow to go out of closed meeting. All voted in favor.

Elected Officials Salaries 2010

Motion by Goodenow, seconded by Fenske to approve the 2010 elected officials salaries as follows:

Position	2008 Actual	2009 Actual	2010 Actual	Pay Scale Low	Pay Scale High
Sheriff	\$75,000.00	\$75,000.00	\$78,790.00	\$62,573.76	\$87,606.75
Auditor/Treasurer	\$75,310.90	\$75,310.90	\$78,250.00	\$57,173.10	\$80,043.51
Recorder	\$67,486.25	\$67,486.25	\$69,214.00	\$49,429.13	\$69,214.10
Attorney	\$90,300.00	\$90,300.00	\$93,940.00	\$74,238.82	\$103,968.80
Commissioners	\$16,964.00	\$16,964.00	\$17,500.00	\$17,750	\$17,750

Voting In Favor: Goodenow, Fenske, Stensrud, and Nelson. Opposed: Ritter. Motion carried 4-1

Stomberg- We need to set the Commissioners Salary and per diems for 2010. Stomberg handed out information on what other county commissioners are paid throughout the state.

Motion by Fenske, seconded by Goodenow to set the 2010 Annual Salary for the Lyon County Board Commissioners at \$17,500 a year. In Favor: Fenske, Goodenow, and Stensrud
 Opposed: Ritter and Nelson. Motion carried 3-2.

Motion by Goodenow, seconded by Nelson to continue reimbursing the Lyon County Board Chairman an additional \$200 per month. All voted in favor.

It was noted that the new Federal Gas Rate will be \$.50/mile starting on 1/1/10.

Motion by Fenske, seconded by Nelson to keep the 2010 Per Diems the same as the previous year. All voted in favor.

	2010 Rates
Soil & Water Conservation	\$50.00
County/City Law Enforcement	\$50.00
Ditch – In County	\$50.00
Out of County	\$50.00
RCRCA	\$50.00
Yellow Medicine River Watershed	\$50.00
Special Board Meetings	\$50.00
AMC (District & State)	\$90.00
Flood Control Meetings	\$50.00
Extension	\$50.00
Canvassing Board	\$50.00
Planning & Zoning	\$50.00

UNOFFICIAL MINUTES- SUBJECT TO CORRECTIONS
LYON COUNTY BOARD OF COMMISSIONERS
LYON COUNTY GOVERNMENT CENTER, MARSHALL, MN
December 15, 2009

Solid Waste	\$50.00
Park and Rec Board	\$50.00
Water Task Force	\$50.00
Board of Equalization	\$50.00
County/Township Meeting	\$50.00
County/City Meeting	\$50.00
Community Hearing – Marshall	\$50.00
Feedlot	\$50.00
Lyon County Partnership for Health	\$50.00
Library Board	\$50.00
Capital Expenditure	\$50.00
Audit Committee	\$50.00
Regional Radio Board	\$50.00
Full-day (2 or more meetings)	\$90.00
Half-day and others not listed	\$50.00

11:45 a.m. Commissioner Goodenow left the meeting.

Committee Assignments

A handout was passed out to the Commissioners to sign up for committees if they are interested in a particular position. The Board received notice that an appointee to the Library Board is moving and their last meeting will be in January. A long time Board member on the Human Services Board will also be retiring. The Board will need to advertise for these positions.

Audit Exit Meeting

E.J. Moberg with the Office of the State Auditor's Office went through the Audit Exit with the Commissioners. Moberg explained the Auditor's responsibilities, the audit adjustments, significant accounting policies, and accounting estimates and management judgments. It was Moberg's opinion that all appropriate auditing procedures were followed.

Discussion on recommendations. The need for segregation of job duties, but with the limited number of personal, this is not possible but something we should be aware of. The sheriff canteen needs to establish some controls so the cash can be reconciled, which has been corrected with the new jail. The need for an Accounting Policy and Procedure Manual, which was approved today. New recommendations were claim documentation and the need for requiring original receipts for travel expenses and the need for a disaster recovery plan be implemented.

Nelson- will there be more GASB requirements. Moberg- Absolutely but not as labor intensive.

Reviewed Meeting Schedule

Next meeting will be the regular board meeting on January 5, 2010.

Commissioner Reports

Nelson reported on the Area II Meeting, current CD rates obtained by RCRCA, and the Madden Dam which is in a 30 day appeal period.

Fenske reported on the Safety Meeting, MCIT Presentation, Area Transportation, and the AMC Conference.

Ritter reported on CAPX and TNT.

Stensrud reported on the Ag Policy meeting, MCIT and their name change to Minnesota Counties Intergovernmental Trust.

Motion by Ritter, seconded by Nelson to adjourn until January 5, 2010. All voted in favor. Meeting was adjourned at 12:35 p.m.

Rodney Stensrud, Chairman

Attest: _____

Loren Stomberg
Lyon County Administrator