

MINNESOTA SECRETARY OF STATE  
**VOTER REGISTRATION LIST AND LABELS REQUEST**

The use of voter registration information for purposes unrelated to elections, political activities or law enforcement is a violation of Minnesota law (M.S. 201.091).

NAME \_\_\_\_\_ DAY PHONE (\_\_\_\_) \_\_\_\_\_  
(Please **PRINT** name as it would appear on your voter registration card)

RESIDENTIAL ADDRESS: (No P.O. Boxes) \_\_\_\_\_

CITY \_\_\_\_\_

STATE/ZIP \_\_\_\_\_

\*\*\* MAIL ADDRESS (if different then residential address- **No P.O. Boxes**) \_\_\_\_\_

MAIL CITY, STATE & ZIP \_\_\_\_\_

\*\*\* Customer is responsible for checking order for accuracy prior to use. Contact the Office of the Secretary of State Technical Support Help Desk with any discrepancies.

WILL PICK UP (60 Empire Drive, St Paul MN 55103)  PLEASE MAIL (Include an additional \$5.00 for mailing fees)

Please check **one** of the following options and provide the Jurisdiction name for all options excluding Statewide:

- \_\_\_ Statewide (Available in CD-ROM only)
- \_\_\_ Countywide for County \_\_\_\_\_
- \_\_\_ City or Township \_\_\_\_\_
- \_\_\_ School District \_\_\_\_\_
- \_\_\_ Other \_\_\_\_\_

**CD-ROM \*\*\*** PLEASE NOTE: Voter List with History orders will have one file for the Voter's record including their Jurisdiction information and a separate file for the voting history

- \_\_\_ Voter List with History Detail for All Elections
- \_\_\_ Voter List with History Detail for Specific Election (Specify Election) \_\_\_\_\_
- \_\_\_ Household Mailing Label File
- \_\_\_ Voter Mailing Label File
- \_\_\_ Walking List

**PAPER LIST**

- \_\_\_ Public Information Voter List with History Detail
- \_\_\_ Public Information Voter List with History Summary
- \_\_\_ Walking List

**MAIL LABELS**

- \_\_\_ One Label per Registered Voter
- \_\_\_ One Label per Household (addressed as "Registered Voter")

\_\_\_ I CERTIFY THAT I AM A REGISTERED VOTER IN THE STATE OF MINNESOTA AND THAT THE INFORMATION IN THIS LIST OF REGISTERED VOTERS WILL BE USED ONLY FOR PURPOSES RELATED TO ELECTIONS, POLITICAL ACTIVITIES, OR LAW ENFORCEMENT (M.S. 201.091).

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Date Rec'd by Fiscal	Date Rec'd by Med Prod	Client Act #	# Pages	Amount Paid	Work Order #

## MINNESOTA SECRETARY OF STATE VOTER REGISTRATION LIST PRICES

The following prices are in effect as of February 16<sup>th</sup>, 2004 for purchase of lists/labels/CD Rom of registered voters in the State of Minnesota from the Office of the Secretary of State. **Full payment is due at the time of the request.** If you are unable to determine your fee please contact the Office of the Secretary of State Technical Support Helpdesk at 651-297-4848. Please make check(s) payable to the Minnesota Secretary of State.

**NOTE:** Customers who are not registered voters within the statewide voter registration system will have their order rejected and a refund will be given after 60 days.

**Customer is responsible for checking order for accuracy before use.**

### **CD Rom**

Statewide List	\$46.00
All other jurisdictions	\$30.00

**CD Format:** Files are parsed and comma delimited, with field headings in the first line. User will need application software, not supplied by the Secretary of State, to access this data.

### **Mailing Labels (Avery type labels)**

\$15.00 for the first 20 pages, \$ .40 for each page after, PLUS 7% TAX

### **Mailing Labels**

All mailing labels are produced three across and 30 on a page. All labels include mailing address only

1. **Individual** labels include the name and mailing address (if there is no mail address than it will list the residential address) of every registered voter.
2. **Household** labels include one label for each address where there is at least one registered voter. These labels are addressed as "Registered Voter" and do not include any names of the registered voter.

### **Paper Lists**

\$15.00 for the first 40 pages, \$ .20 for each page after

### **Paper lists**

- ❑ MN Public Information List –Detail History – contains voter name, address, ID, Legacy ID, Phone, Birth year, Election date, Election descriptions, Election type, Voting method, Precinct code name, District Codes and County.
- ❑ MN Public Information List –Summary History – contains Voter name, Address, County name, Voter ID, Legacy ID, Phone, Birth year, MCD code name, Precinct code name, School District, Election years and Election codes within each year.
- ❑ Walking List (sorted by City/Street Name only) – contains Voter name, Address, Telephone, Birth year, Election years and Election codes within each year.

### **Mailing Costs**

All orders will be sent UPS at a cost of \$5.00.

**Please mail your request and fee (make checks payable to the Secretary of State) to:**

Office of the Secretary of State  
Voter Registration Lists  
180 State Office Building  
100 Rev Dr. Martin Luther King Jr. Blvd  
Saint Paul, MN 55155

This document can be made available in alternative formats, such as large print, Braille or audio tape, by calling (651) 296-2803/Voice, or on our Web site at [www.sos.state.mn.us](http://www.sos.state.mn.us). For TTY communication, contact the Minnesota Relay Service at 1-800-627-3529 and ask them to place a call to 651-215-1440. The Secretary of State's Office does not discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, age, marital status, disability, and religion, reliance on public assistance or political opinions or affiliations in employment or the provision of services.